ANNUAL GENERAL MEETING MINUTES

Friday 20th October
12.40 pm – 1.18 pm
Novotel Melbourne on Collins 270 Collins St Melbourne VIC, 3000

Minutes: Daniel Dorevitch

Attendees in-person:
Hasantha Gunasekera
Jenny Proimos
Daniel Dorevitch
Kim Oates
Paul Bauert
Ashfaque Qadir
Katrina Pandey
Jane Wijaya
Patrick Walker
Shanti Raman
Frank Oberklaid
Stephanie Dowden
Dinah Reddihough
Eneanor Sarre
Teresa Pham
Allan Maudsley
Andrew Rosenberg
Peter Morris
Devin Deo
Anysha Wallia
Jessica Sun
Jen Schaefer

Zoom attendees:
Josiah Shanks
Michelle Pham

1. Welcome and Introductions – **Jenny Proimos**

2. Apologies: **0 noted**
3. Acceptance of 2022 minutes – Attachment 1 provided in advance
    1. Motion proposed by: Ash Quadir
    2. Motion seconded by: Les White
    3. Passed unanimously
4. Chair's Annual Report – Attachment 2 provided in advance
    1. Provided full report earlier as attachment, as well as update in President's Opening this morning.
    2. Jenny expressed appreciation for those in the Academy who have assisted this past year including board members.
    3. Reiterated that she will be stepping down from the role after this meeting
5. Financial Statements – Attachment 3-5 provided in advance
    1. Balance sheet: shows positive balance
    2. Cash summary: able to pay debts if and when due, Academy currently solvent
    3. P&L: Not entirely reflective, as much funding sits within Humanitix awaiting payment into ACAH account
    4. Will come out of conference in net positive balance.
    5. Continuing our NFP status emphatically!
6. Election of Board Members
    1. Frank Oberklaid will be stepping down from the board at this point – vote of thanks given to him for his connection to the Academy.
    2. Nil other board members due for renewal at this point
    3. Hasantha Gunasekera will continue as Treasurer
    4. Paul Bauert will continue as Secretary
    5. Anysha Walia has nominated for Board Membership
        1. Unanimously elected to board by all present at AGM
7. Other Business
    1. Allan Maudsley
        1. Raised issue of poor communication within the organisation
        2. Didn't recall formal board nominations being sent out
        3. Saddened by lack of formal Mental Health special interest group/section, has put in offers to be involved for same
            1. Response from JP: now we have a more formal admin assistant this will hopefully continue to improve.
            2. Will take above concerns to next board and will continue to advocate for this.
    2. Shanti Raman:
        1. Seconded above – if Academy wants to take on Advocacy as a major plank, need to collaborate with other organisations and be better at magnifying other groups' advocacy and policy efforts.
            1. Stephanie Dowden: coalition to end physical violence against children in Australia is gathering momentum, many organisations working together and it has shown how incredibly complicated this advocacy is, even with a multi-organisation approach.
    3. Paul Bauert:

1. Academy should be calling for immediate cease-fire to be occurring – wants to broaden conversation to include motion to deplore loss of life of innocents – happy for this to occur hear or at a board level.
2. Supported by Shanti Raman who wants to ensure every child health promotion in the warfare space continue. MAPW has made similar statements. Concern expressed for "where does this go" within Australia
3. **Suggestion to formally endorse ISSOP statement on above.**
4. "ISSOP condemns, in the most forceful terms possible, all acts of mass violence—in particular those perpetrated against civilians and children. There are no acceptable justifications or rationalizations to legitimize indiscriminate violence. Violence generates more violence. Pain generates more pain. And children suffer disproportionately as the victims. "
    1. Vote put to endorse above paragraph: passed by unanimous vote. Nil abstentions, no votes against.

8. Proposed Date for next AGM – October 2024 – exact date and location TBC

AGM Closed at 13:18 on October 20, 2023.

ANNUAL GENERAL MEETING
AGENDA

Friday 20th October
12.30 pm – 1.00 pm
Novotel Melbourne on Collins
270 Collins St Melbourne VIC, 3000

1. Welcome and Introductions
2. Apologies
3. Acceptance of 2022 minutes – Attachment 1
4. Chair's Annual Report – Attachment 2
5. Financial Statements – Attachments 3-5
6. Election of Board Members
7. Other Business
8. Proposed Date for next AGM – October 2024 – place TBC

Attachment 1:

ACAH Minutes of Annual General Meeting 8 April 2020

MINUTES:

Academy Of Child and Adolescent Health
Minutes
Annual General Meeting

Friday, 8th April 2022 – 11:45am
Doltone House, 48 Pirrama Road, Pyrmont Sydney and Zoom

1. Welcome and Introductions

Attendees:
Hasantha Gunasekera
Jenny Proimos
Dan Dorevitch
Gervase Chaney
Alison Kakakios
Michelle Telfer
Hamish Graham
Michelle Jack
Kim Oates
Paul Bauert
David Levitt
Scott Sypek
Ash Qadir
Pretashini Somasundram
Katrina Pandey
Sally Chen
Patrick Walker
Michelle Williams
Andrew Rosenberg
Shanti Raman
Jacqueline Small
Leslie White
Frank Oberklaid
David Isaacs
Graham Vimpani
Carmen Kung
Jacqueline Dalby Payne

Zoom: Some surnames not provided, nil votes provided over zoom regardless.

Bronwyn
Dennis Bonney
Emily
Grace Leo
Lakshmi

Michelle Pham
Richard
Sue Wooldfenden

2. **Apologies:** 0

3. **Minutes Previous AGM: December 3rd 2020**: Approved.

   Motion proposed by Frank Oberklaid Seconded by Dan Dorevitch.

4. **PRESIDENT'S ANNUAL REPORT:**

I am proud to present to you the President's report for the Academy of Child and Adolescent Health, during what has been another very difficult year for everyone. It has been my privilege to chair the board of the Academy during this time, in conjunction with a board of very dedicated child health colleagues. As a relatively young organisation, it has been challenging to continue to find ways to connect with our membership and exercise our mission. We believe we have done this, while managing the organisation fiscally during this time.

We are excited to bring you an annual scientific meeting this year after two years without any face-to-face connection in Sydney. We have worked hard to put together a program which spans the issues we have started exploring in previous conferences and through our webinar series, and intend to explore how we can take these issues further in terms of collective action. We thank all the speakers, organisers, the staff at Doltone House and of course, you who have chosen to spend your precious time with us at this meeting. For those who cannot attend, we are streaming the conference and will explore ways to use the content after the fact to make it available to all members.

Activities in 2021:

The Academy has been busy over the past year and a half with a range of activities fulfilling our initial mission of connectivity through education, advocacy and building community. These activities are summarized here:

1. Education

COVID-19 prevented us hosting a face-to-face conference in 2021, so we arranged another series of successful webinars.

I extend my thanks to everyone who participated in these webinars; we are grateful for everyone's generosity. A huge thanks to the team, led by A/Prof Has Gunasekera, who arranged the seminar series, and Dan Dorevitch, who developed and coordinated the primary care series with Anne-Marie Christie, and the Australian Medical Student Association collaboration. They were all very successful, with over 2,500 individual registrations and great feedback.

2. Advocacy

- Refugee Child Health:
  The Australian Refugee Child Health Network (ARCH) had a busy year advocating for various issues related the health and human rights of refugees in Australia.
    - Called for the immediate releases of people seeking asylum from hotel detention in Melbourne into the community
    - Called for the Federal Government to reverse its decision to cut off support and evict families and adults currently in community detention
    - Signed the petition on Immigration Detention
    - Advocated to the Federal government for the release of the Murugappan family
- Global Child Health:
  Strongly endorsed The Treaty on the Prohibition of Nuclear Weapons that came into force on January 22, 2021.

- Climate Change:
  Endorsed the International Society for Social Pediatrics and Child Health (ISSOP) Declaration on Responding to the Impact of Climate Change on Child Health.
- Aboriginal Health:
  Strongly endorsed the Uluru Statement of the Heart as the path forward for a better future for all Australians.
- Children with disabilities:
  Co-signed a petition calling on the Federal Government to develop the National Roadmap for improving the health of people with intellectual disability, including the creation of the National Centre of Excellence in Intellectual Disability Health.
- Social Determinants of Health:
  Co-signed a media release and document alongside the AMA, ACOSS, ARACY and MCRI calling on the government to address inequalities in child and adolescent health

3. Community

The Academy has focused on engaging with disciplines outside of paediatrics in the past year and has forged relationships with primary care, medical students, and nursing. Our aim is to continue to build membership and collaborations across different disciplines, as we continue to grow into a truly multidisciplinary organisation.

Governance:

At this Annual General Meeting, we are proposing a series of constitutional changes to make our Constitution fit-for-purpose for a multidisciplinary organisation. We propose these changes to ensure the Academy will embrace diversity and move forward in a more inclusive manner. An explaining document will be attached with the proposed changes to the AGM materials.

Acknowledgments

I'd like to thank the board of Directors of the Academy for their hard work and persistence as we steered the ship during the COVID-19 pandemic. We say goodbye to Dr Gareth Baynam at this AGM, as he leaves to grow his leadership in a federally funded rare diseases network. He is incredibly passionate about rare diseases and we look forward to the update he will provide for us at a future event. Congratulations and many thanks Gareth! I'd like to thank Stephanie Dowden, Kim Oates, Frank Oberklaid for their ongoing enthusiasm, wise counsel and very helpful input at all times. I acknowledge Paul's Bauert very efficient minutes in his role as Secretary of the Academy and thank him warmly for his efforts to wrangle with ASIC and meet their requirements.

Daniel Dorevitch deserves major thanks for his efforts in leading the seminar series in 2021, engaging with the medical students, and coordinating all things related to social media and communications; all while passing his RACP exams. I am sure Dan has a very bright future and am very grateful for his enthusiasm, dedication and constant hard work.

More major thanks go to Hasantha Gunasekera, who in leading the conference organisation committee, has had the thankless task of multiple postponements, relentless anxiety surrounding a possible face-to-face committee, and has ably led the development of a fabulous 2022 annual conference. I cannot express how grateful I am for the amount of work he has taken onboard and done without complaint and with ongoing excitement and enthusiasm for the task.

My thanks also go to the Conference organising committee – Prof Elizabeth Elliott, who has led the development of the scientific program, Kim Oates, Patrick Walker, Dean Hayden (recipient of a Fulbright Scholarship and is currently completing a master's degree in public health at the Harvard School of Public Health- congratulations Dean!), Dan Dorevitch, Ash Quadir, Lorraine Cheung, and our fabulous medical student Jessica Sun.

During 2021, we said goodbye to Alanna Maycock as our administrator, and have welcomed Michelle Pham to the role, who is known to many of you in her role as the Communication, Events and Marketing Officer of the Sydney Child Health Program at the Sydney Children's Hospitals Network. We extend our grateful thanks to Alanna for her hard work, and send Michelle a big warm Academy welcome. Michelle brings a wealth of expertise in communications, program organisation and computer wizardry, all skills from which the Academy will benefit greatly.

The board is always open to all suggestions for new activities, ideas for conferences, education sessions and advocacy opportunities. Please feel free to contact the Academy on admin@acah.org.au with any suggestions.

Finally, a big thank you to all of you for supporting the Academy with your membership, your enthusiasm and your involvement. As we move on from COVID-19 restrictions, we hope to be able to engage with you in more face-to-face activities.

My best wishes, Jenny Proimos March 2022.

5. **FINANCE REPORT. Has Ganesekara**

The financial statement for the financial year 2020-2021 (Attachment 1) are presented with this report.

The Academy ended the 2020-2021 financial year with a $3,850.75 loss. The finances have not had revenue outside of webinar registrations and memberships because of a lack of a conference during this period due to COVID-19.

The cash summary reflects the fact that the Academy has not had regular income, as membership has moved to a financial year renewal method, which was instituted at the end of the financial year 2020. Nevertheless, the Academy remains able to pay its debts if and when they fall due, and is in compliance with all requirements from the Australian Securities and Investments Commission (ASIC). The accounts have not been audited, as is the rule for incomes less than $500,000 per annum.

The focus for the following year will be to grow a stronger membership base and explore options for alternative sources of funding.

6. **Constitutional Changes:** Proposed Les White, Seconded Dan Dorevitch. Approved

The proposed constitutional changes will ensure the constitution reflects the intention of the Academy to be a multidisciplinary organisation and reflects minor changes to ensure the constitution reflects the way in which the Academy operates.

Changes are highlighted in the accompanying Constitution document attached to the AGM papers.

Presented is a summary of the proposed changes: 3. MEMBERSHIP (pp. 3-4)

3.1 - Membership Classes

i. Associate membership has been removed, as all disciplines are considered equal and able to join as ordinary members

ii. Student membership has been added to reflect students of all disciplines as a separate category, with free membership

3.2 - Eligibility

i. Ordinary membership has been expanded to include fellows or trainees of

the RACP, other Colleges or training organisations, with recognition to work as child health professionals. This category has been expanded to include all disciplines, and both professionals and trainees.

ii. The associate category has been deleted
iii. The trainee category has been deleted
iv. A student member category has been added
v. The retired category has been expanded to include all child health professionals irrespective of discipline
vi. Overseas membership has been redefined to include professionals of all disciplines
vii. Honorary membership was reworded to ensure continuity with the Academy of Child and Adolescent Health language

5. DIRECTORS (p. 16)
5.2 - Composition of the Board

The proposed change has been added to ensure the Board is committed to achieving diversity across gender, ethnicity and professional background.

5.2 (c) An ambition to ensure aboriginal and Torres Strait Islander health is prioritised has been enshrined by aiming to have a minimum of ONE member of Aboriginal and/or Torres Strait Islander background.

9. INTERPRETATION (pp. 30-31) 9.2 – Definitions

The definition of Associate Member has been deleted, as it is no longer needed. The definition of Trainee Member has been deleted, as it is no longer needed.

7. **Board Elections:** Approved

Other Business: Acknowledgement and Thanks, Discussion re increased multidisciplinary models, increased advocacy and regionally based recruitment.

AGM 2023 Date tbc

Meeting concluded 1210.

Attachment 2:

PRESIDENT'S ANNUAL REPORT 2022-2023

Dear Colleagues and friends,

I am proud to present the President's report for the Academy of Child and Adolescent Health for the past year. It remains a huge privilege to chair the Board of the Academy, which despite its boutique size, remains a wonderful vehicle for connecting child health colleagues through education, advocacy and networking.

I remain blown away by the enthusiasm of the team of young (and young at heart) child health professionals who keep the Academy going, organise educational activities and have done a wonderful job in organising another conference for 2023.

The focus of educational activities has been to continue the focus on primary care for those interested in child health, and to continue to build our relationship with the Australian Medical Students Association (AMSA).

2022-2023 Activities:

AMSA x ACAH Medical Student Webinars 2022

Paediatrics 101 – S Gordon, R Roseby, D Dorevitch	16 March 2022	564 registered	173 attended
Gender affirming care – J Anderson, K Pang	8 June 2022	152 registered	60 attended
Trauma on Neurodevelopment – K Oates, K Nunn	23 June 2022	175 registered	50 attended

AMSA x ACAH Medical Student Webinars 2023

Paediatrics 101 – P Walker, A Gray, B Garvey	26 Feb 2023	161 registered	68 attended
AMSA Global Health x ACAH – Youth Mental Health in a changing Climate	29 Aug 2023		35 attended

ACAH Primary Care 2023

Panel 1: Red Flags Magdalen Rosza, Kathryn Clark, Diana Barnett	26 April 2023	201 registered	112 attended
Panel 2: ADHD/ASD Ken Nunn Daryl Efron			110 attended
Panel 3: NDIS Christine Lau, Kirsten Bula, Matthew Bula			98 attended

Advocacy Activities:

- Refugee Child Health:
  The Australian Refugee Child Health Network (ARCH) continues to come together to oversee and coordinate advocacy and clinical efforts to promote the needs of refugee and asylum seeker children and their families.
- Climate Change:
  - ACAH supported and signed an open letter to the Prime Minister in support of Northern Territory paediatricians, who were calling for a thorough assessment of the health risks associated with fracking in the Beetaloo Basin
  - ACAH continued to explore and build a relationship with the Doctors for the Environment Australia (DEA)
- First Nations health and wellbeing:
  - ACAH remains committed to the Uluru Statement from the Heart and has supported the referendum's proposal to enshrine a First Nation's voice in the Constitution.
  - The Academy continues to search for First Nation representation on the board, to prioritise First Nation's issues for children, young people and their families.

ACKNOWLEDGMENTS:

I intend to step down from the chair of the Academy at this AGM. I feel very privileged to have had the opportunity to help steer this young organisation, but I feel it is time to pass the baton to one of the many talented and enthusiastic members who can help it grow and shape into a multidisciplinary organisation.

I'd like to thank our board of directors, Frank Oberklaid, Kim Oates, Paul Bauert, Hasantha Gunasekera, Stephanie Dowden, Dan Dorevitch and Ash Quadir for their collegiality, always helpful and wise reflections and contributions, and willingness to continue to steer the Academy ship.

Has, in his role as Treasurer, has tirelessly kept an eye on the dollars, while Paul, in his role as Secretary, has cheerfully maintained minutes. His efforts trying to conquer the ASIC website were legendary! I thank them both for their capable and generous contribution to the Academy.

I continue to be amazed by the impressiveness of our younger board colleagues. Dan Dorevitch continued to coordinate the webinar series, alongside Ash Quadir, who this year has been the co-convenor of the Conference. Both work in busy day jobs, then happily volunteer to do all the extra work required for the Academy, and for that, I am very grateful. Anysha Wallia has been our other co-convenor, and how she has managed a busy junior resident position with all this extra work is beyond me; I cannot thank her enough and know

that she has a very positive future in child health. I have known Stephanie for my whole paediatric career, when we first worked together in the Emergency Department at the Royal Children's Hospital. It makes me feel both old and young that we have reconnected despite living on opposite ends of the country. She will continue to keep the Academy honest in trying to grow its non-medical membership and we need more like her!

For any younger people out there thinking about joining the Academy, I want to say the biggest honour of chairing an organisation like this one, is that I have been able to meet and become close friends with fabulous child health professionals around the country. Being able to call some of my paediatric heroes friends is not something I will ever take for granted and I thank them all. To get to listen and chat with Kim Oates, Paul Bauert and Frank Oberklaid regularly is just a joy, and I thank them with all my heart. Frank is stepping off the board at this AGM, and I thank him for all his positive and thought-provoking contributions.

My thanks go to Michelle Pham, who supports the Academy administratively, and who is just a marvel with all things technological and organisational. Anyone who can conquer Wordpress effortlessly is a hero in my eyes! Thanks so much Michelle for adding some structure to all our activities and for making it seem like no ask is ever too small, too big or too hard!

As always, the board is open to suggestions for any activities, educational and advocacy opportunities. Please contact the Academy at admin@acah.org.au with any suggestions.

My final thanks as always, go to you for supporting the Academy, and helping it to grow. The organisation will always welcome your input, thoughts, and support. I am confident that I leave the Academy in good hands to help it to grow.

My best wishes,
Jenny Proimos

FINANCE REPORT – Attachment 3,4,5.

This year, the Academy has continued its relationship with Humanitix to collect membership dues and conference registrations.

The Academy ended the financial year 2022 with a $5,575.74 loss, however, this does not take into account revenue earnings from the conference registration, which were still being held in Humanitix as at June 30, 2023. The amount held by Humanitix is currently $41,690.55 and will be transferred into the Academy bank accounts closer to the conference.

Cash flow remains positive, with the Academy able to pay its debts if and when they fall due. The Academy remains compliant with all requirements from the Australian Securities and Investments Commission (ASIC). The accounts have not been audited, as is the custom for incomes of less than $500,000 annually.

The Academy remains committed to growing the membership base, with a focus on multidisciplinary membership, and is always exploring multiple sources of funding.

Profit and Loss

Academy of Child and Adolescent Health
For the year ended 30 June 2023

	2023	2022	2021	2020
Trading Income				
Conference dinner	-	(40.10)	-	2,625.00
Conference registration	-	42,289.99	-	40,375.00
Membership subscription	34,010.15	30,883.97	3,112.99	21,000.00
Webinar registrations	5,385.93	8,659.25	1,580.00	-
Total Trading Income	**39,396.08**	**81,793.11**	**4,692.99**	**64,000.00**
Cost of Sales				
Recording	-	16,769.58	-	-
Total Cost of Sales	**-**	**16,769.58**	**-**	**-**
Gross Profit	**39,396.08**	**65,023.53**	**4,692.99**	**64,000.00**
Other Income				
Event Sponsorship revenue	3,500.00	17,959.01	-	2,000.00
Total Other Income	**3,500.00**	**17,959.01**	**-**	**2,000.00**
Operating Expenses				
Advertising	-	-	150.00	595.00
Bank Fees	-	180.00	464.85	975.02
Catering	-	-	-	4,548.50
Conference expenses	1,000.00	-	-	-
Entertainment	-	-	-	900.00
Facility hire	31,263.82	47,698.03	-	37,243.00
General Expenses	-	24.00	-	120.00
Insurance	-	760.00	-	-
Legal expenses	2,510.00	-	343.06	165.49
Printing & Stationery	-	534.14	-	1,228.38
Reimbursement	-	3,288.97	183.96	1,065.20
Subscriptions	-	-	50.00	-
Travel - National	-	-	-	1,144.09
Wages and Salaries	13,000.00	6,450.00	6,960.00	20,702.00
Web hosting	-	-	85.90	387.90
Website consulting	-	550.00	5,500.00	2,351.49
Xero Accounting	81.00	40.00	8.00	-
Xero accounting subscription	617.00	604.00	500.00	628.33
Total Operating Expenses	**48,471.82**	**60,129.14**	**14,245.77**	**72,054.40**
Net Profit	**(5,575.74)**	**22,853.40**	**(9,552.78)**	**(6,054.40)**

Balance Sheet

Academy of Child and Adolescent Health
As at 30 June 2023

	30 JUN 2023	30 JUN 2022	30 JUN 2021	30 JUN 2020
Assets				
Bank				
Academy of Child and Adolescen	46,023.54	51,599.28	28,745.88	38,298.66
Total Bank	**46,023.54**	**51,599.28**	**28,745.88**	**38,298.66**
Total Assets	**46,023.54**	**51,599.28**	**28,745.88**	**38,298.66**
Net Assets	**46,023.54**	**51,599.28**	**28,745.88**	**38,298.66**
Equity				
Current Year Earnings	(5,575.74)	22,853.40	(9,552.78)	(6,054.40)
Retained Earnings	51,599.28	28,745.88	38,298.66	44,353.06
Total Equity	**46,023.54**	**51,599.28**	**28,745.88**	**38,298.66**

Cash Summary

Academy of Child and Adolescent Health
For the year ended 30 June 2023

	2023	2022	2021	2020
Income				
Conference dinner	-	(40.10)	-	2,625.00
Conference registration	-	42,289.99	-	40,375.00
Event Sponsorship revenue	3,500.00	17,959.01	-	2,000.00
Membership subscription	34,010.15	30,883.97	3,112.99	21,000.00
Webinar registrations	5,385.93	8,659.25	1,580.00	-
Total Income	**42,896.08**	**99,752.12**	**4,692.99**	**66,000.00**
Less Expenses				
Advertising	-	-	150.00	595.00
Bank Fees	-	180.00	464.85	975.02
Catering	-	-	-	4,548.50
Conference expenses	1,000.00	-	-	-
Entertainment	-	-	-	900.00
Facility hire	31,263.82	47,698.03	-	37,243.00
General Expenses	-	24.00	-	120.00
Insurance	-	760.00	-	-
Legal expenses	2,510.00	-	343.06	165.49
Printing & Stationery	-	534.14	-	1,228.38
Recording	-	16,769.58	-	-
Reimbursement	-	3,288.97	183.96	1,065.20
Subscriptions	-	-	50.00	-
Travel - National	-	-	-	1,144.09
Wages and Salaries	13,000.00	6,450.00	6,960.00	20,702.00
Web hosting	-	-	85.90	387.90
Website consulting	-	550.00	5,500.00	2,351.49
Xero Accounting	81.00	40.00	8.00	-
Xero accounting subscription	617.00	604.00	500.00	628.33
Total Expenses	**48,471.82**	**76,898.72**	**14,245.77**	**72,054.40**
Surplus (Deficit)	**(5,575.74)**	**22,853.40**	**(9,552.78)**	**(6,054.40)**
Net Cash Movement	**(5,575.74)**	**22,853.40**	**(9,552.78)**	**(6,054.40)**
Summary				
Opening Balance	51,599.28	28,745.88	38,298.66	44,353.06
Plus Net Cash Movement	(5,575.74)	22,853.40	(9,552.78)	(6,054.40)
Cash Balance	46,023.54	51,599.28	28,745.88	38,298.66